

WELLINGTON
AIRPORT

Conference Centre





De Havilland Room



The View Room



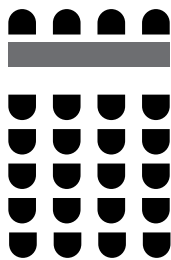
The Sunderland

RATE CARD

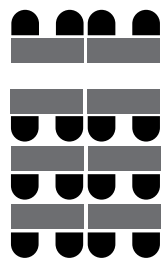
ROOM	CAPACITY BOARDROOM	CAPACITY THEATRE	CAPACITY CLASSROOM	CAPACITY U-SHAPE	FULL DAY RATES		HALF DAY RATES	
					BASIC	BASIC		
The Office	4	-	-	-	\$105	\$65		
The Argosy	8	-	-	-	\$145	\$90		
The View	10	-	-	-	\$265	\$160		
The Catalina	8	-	-	-	\$215	\$130		
The Skyhawk	10	-	-	-	\$265	\$160		
Executive Boardroom	12	-	-	-	\$370	\$220		
The Viscount	20	28	16	16	\$285	\$170		
The De Havilland	20	30	16	16	\$295	\$180		
The Sunderland	28	40	24	26	\$440	\$275		
Sunderland+Viscount	40	68	36	36	\$560	\$400		
De Havilland+Sunderland	42	80	40	40	\$580	\$410		
De Havilland+Sunderland+Viscount	52	100	48	50	\$840	\$440		

Water and mints complimentary
All prices exclude GST

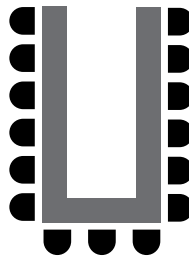
SEATING STYLES



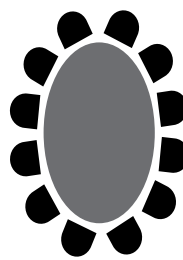
THEATRE STYLE



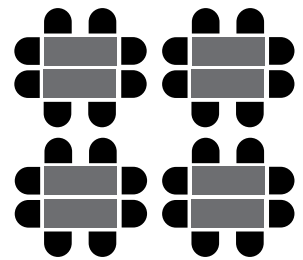
CLASSROOM STYLE



U-SHAPE STYLE

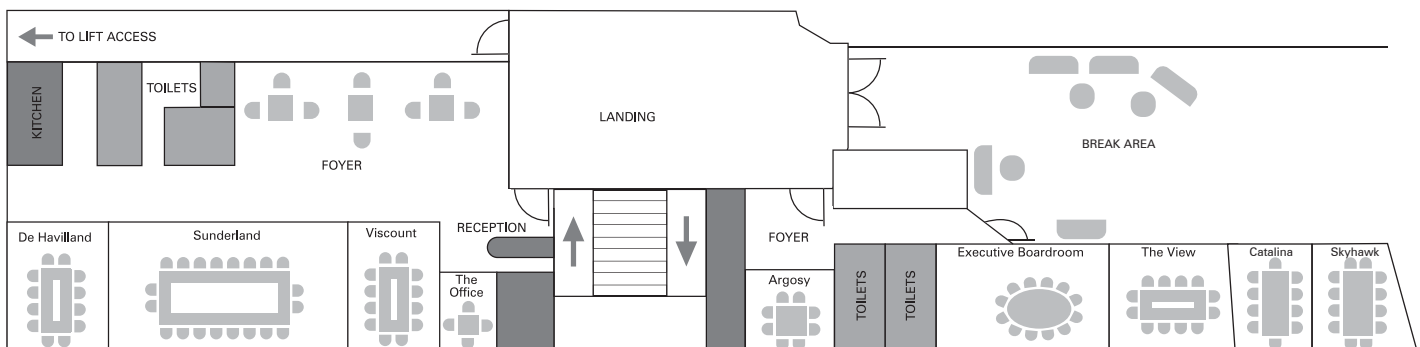


BOARDROOM STYLE



WORKROOM/BANQUET STYLE

ROOM LAYOUT



The Conference Centre is located on the Mezzanine Floor - take the stairs or escalator by the Witchery store.



Foyer/Break Area



Catalina Room



Skyhawk Room

Maximise your working day with fly in, fly out conferencing at Wellington Airport.

- Full and half day room rates
- 9 meeting rooms
- Capacity ranges from 2 to 100 guests
- Free wireless internet access
- Fabulous catering menu
- Full business facilities
- Technical equipment available
- Views of the vibrant terminal below and out to Lyall Bay
- Discounted parking rates available for attendees

CATERING OPTIONS

Package 1 \$34pp
 Package includes: Tea and coffee on arrival, Morning Tea, Working Lunch and Afternoon Tea

Package 2 \$33pp
 Package includes: Morning Tea, Working Lunch and Afternoon Tea

Package 3 \$31pp
 Package includes: Tea and coffee on arrival, Morning or Afternoon Tea, Working Lunch

Continental Breakfast \$15pp
 Two breakfast options plus tea, coffee and orange juice

Morning / Afternoon Tea from \$8pp
 Includes: Tea and coffee, select one item (or more for \$3pp each item) from Morning Tea menu options

Working Lunch \$23pp
 Includes: Five lunch items plus tea and coffee

Full menu available on request.
 All prices exclude GST and are per person.

Please contact us to discuss other menu items or any special dietary requirements.

Minimum no. for catering 4 pax.





Executive Boardroom



Reception Foyer



Wellington Airport Conference Centre
Level 2, Main Terminal
Wellington International Airport
P: (04) 385 5199
F: (04) 385 5190
E: conference@wellingtonairport.co.nz
W: www.wellingtonairport.co.nz



Menu

2017



Conference Centre

PRICING & PACKAGES

Working Lunch	\$23pp	Choose from option 1, 2 or 3 including one salad choice plus tea & coffee
Package 1	\$34pp	Tea & coffee on arrival, Morning Tea, Working Lunch and Afternoon Tea
Package 2	\$33pp	Morning Tea, Working Lunch and Afternoon Tea
Package 3	\$31pp	Tea & coffee on arrival, Morning or Afternoon Tea, Working Lunch
Lunch Upgrade	\$5 per item	Select from the upgrade options
Continental Breakfast	\$15pp	Tea & coffee, orange juice, cereal, muesli, fruit, yoghurt, toast and spreads
Morning/Afternoon Tea Tea & Coffee	from \$8pp \$3pp	Tea & coffee, select one item from Morning Tea menu (\$3 pp per additional item)

WORKING LUNCH

WORKING LUNCH Option 1

Assorted gourmet sandwiches (v included)
Chicken kebab with satay sauce
Fresh seasonal fruit platter
Black forest gateaux

WORKING LUNCH Option 2

Tortilla wraps with a variety of fillings (v included)
Chicken and lemongrass dumplings with dipping sauces
Fresh seasonal fruit platter
Chocolate fudge slice

WORKING LUNCH Option 3

Wholemeal grain roll with a variety of fillings (v included)
Beef meatballs with teriyaki sauce
Fresh seasonal fruit platter
Red velvet cake

WORKING LUNCH Salad Option (Choose one)

Edamame, blackbean and corn salad
Tabouleh salad
Roasted root vegetable salad with couscous (v)
Chicken and pasta salad with pesto
Garden salad with cherry tomatoes and balsamic vinaigrette (v)

WORKING LUNCH Upgrade Options \$5 per item

Add another choice to your lunch from the following list of buffet dishes
Roti wraps - chicken or vegetarian
Butter chicken with Jasmine rice (gf)
Fried rice with beef or chicken
Vegetable lasagna
Fish goujons with tartare sauce

LIGHT LUNCH – Set choice \$16.50 +GST

Assorted gourmet sandwiches (v included)
Brochettes of fresh fruit
Chocolate fudge slice



MORNING OR AFTERNOON TEA CHOICES

Berry muffins
Mini chocolate eclairs
Mini apricot Danish
Classic Kiwi platter - sausage rolls, bread cases (v)
Selection of New Zealand's favourite sweet slices
Individual bacon and egg pies
Brochettes of fresh fruit
Mrs Higgins oven baked cookies
Vegetable spring rolls with sweet chilli sauce

All prices exclude GST and are per person.
Please contact us to discuss other menu items or any special dietary requirements.
Minimum number for catering is 4 pax.



ORGANISATION

CATERING ORDER

Function Date

Room

ON ARRIVAL

Time

Numbers

Order

MORNING TEA

Time

Numbers

Order

LUNCH

Time

Numbers

Order

AFTERNOON TEA

Time

Numbers

Order

DIETARY REQUIREMENTS/REQUESTS

Numbers

Order

EQUIPMENT ORDER

Other equipment is available on request from supplier

Projector (\$190+GST)

6' Screen (\$35+GST)

Laptop (available on request)

Flipchart (\$30+GST)

Lectern (\$10+GST)

PC Speakers (available on request)

Teleconference Phone (\$95+GST)

Whiteboard (complimentary on request)

CAR PARKING

Car Parking 100% passes (\$19.72 +GST ea). Quantity required

ADDITIONAL REQUIREMENTS/REQUESTS

Wellington Airport Conference Centre Contact Details

conference@wellingtonairport.co.nz

www.wellingtonairport.co.nz

Ph: (04) 385 5199 Fax: (04) 385 5190