

Wellington Air Noise Management Committee (ANMC) Overview and Terms of Reference

The purpose of the ANMC is establish a partnership between the airport, the community and other stakeholders for issues related to noise at Wellington Airport

Airport Noise Management Committee (ANMC)

The Air Noise Management Committee (ANMC) was originally formed in 1997 and provides a platform for community and industry representatives to advise on the Airport's ANMP. The ANMC receives the full support of the Airport in the management of air noise at Wellington Airport.

The ANMC's core business is to monitor Wellington Airports compliance with the relevant noise conditions. In undertaking this role, it also oversees the implementation of the Airport's Noise Management Plan. The committee can make *recommendations* to Wellington International Airport Limited (WIAL) on procedures to ensure that it manages the Airport in a way to both comply with the relevant conditions and minimise its impact on the surrounding community as much as practicable.

The ANMC membership comprises of ten representatives and an independently appointed chairperson. The Terms of Reference for the ANMC, including its purpose, membership, meeting procedures and functioning are set out in detail in Appendix D of the Airport Noise Management Plan (ANMP). The process for electing community representatives is also detailed in the Terms of Reference.

A copy of the latest May 2023 Wellington International Airport Limited Airport Noise Management Plan (ANMP) can be found at the link below or by visiting Wellington Airports community noise management hub:

<https://www.wellingtonairport.co.nz/community-hub/noise/noise-management/>

ANMP:

https://www.wellingtonairport.co.nz/documents/4022/ANMP_May_2023.pdf

The ongoing maintenance and functioning of the ANMC will be achieved at Wellington Airport's expense.

Membership of ANMC

The membership of the ANMC will be structured as follows:

- One independent chair
- Four Community representatives including (as mapped below):
 - One representative from within the ANB east (where possible)
 - One representative from within the ANB west (where possible); and
 - Two representatives from within the wider airport community (the Eastern Ward).
- One Wellington City Council representative
- One Airways representative
- Two Airline Operators, comprising:
 - One representative from the Board of Airline Representative New Zealand (BARNZ); and,
 - One local Airline Operator representative
- At least one WIAL representative

Role of Community Representative

Wellington International Airport is located within close proximity to existing residential, commercial and industrial development. The operation and growth of Wellington International Airport has the potential to affect the amenity of the community who live and work in those these areas. Conversely, residential development in the surrounding areas has the potential to generate reverse sensitivity effects on the operation of Wellington International Airport, which is a regionally significant asset.

Given the above, the community representatives are tasked with:

- Presenting the views of the local residents and community (including neighbouring properties and special interest groups);
- Ensuring resident and community views have a direct route into the noise management process; and
- Promoting communication and understanding between the residents / community and Wellington Airport and airport users and providing regular feedback on the deliberations of the committee.

Role of Other Representatives

Chairperson: Wellington Airport will appoint an independent chair for the ANMC in consultation with the City Council.

Airways: Airways Corporation of New Zealand (Airways) is responsible for managing all Airways operate the Air Traffic Control at Wellington International Airport and is responsible for directing air traffic on the runway, in manoeuvring areas and in the airspace around the airport.

Airline Operators: Representatives from BARNZ and non-BARNZ airline operators are parties to the ANMC as they represent the airport users who are responsible for the noise generating activities at Wellington International Airport. As such, their involvement in the ANMC is essential to managing noise issues at Wellington International Airport into the future.

WIAL: WIAL is the owner and operator of Wellington International Airport and is responsible for ensuring operations and aircraft movements at the airport comply with requirements of its designation and any CAA requirements. In particular, WIAL is responsible for the development and implementation of the ANMP and for all subsequent amendments. While WIAL acknowledges it has responsibility for managing noise at Wellington International Airport, other stakeholders have a role in ensuring the ANMP is workable and commercially viable, i.e. airlines. WIAL also has a responsibility under section 16 of the RMA to adopt the best practicable option to ensure that the emission of noise from Wellington International Airport does not exceed a reasonable level.

Council: The Wellington City Council is the territorial authority within whose jurisdiction Wellington International Airport is located. The City Council has a responsibility to ensure that all activities undertaken within the City, including at Wellington International Airport, are undertaken in accordance with the requirements established in the District Plan. Wellington Airport is also required to provide any amended versions of the ANMP to City Council (as the applicable regulatory body for the management of noise and amenity effects) for certification prior to them being implemented. It should also be noted that the City Council is a partial shareholder in Wellington Airport. However, its involvement in the ANMC is with regard to its regulatory function under the RMA. ANMC should suitably reflect this aspect of the City Councils functions.

Meeting Procedures

While it is expected that the ANMC will develop its own processes for the facilitation of meetings over time, the following procedures are expected to be followed:

1. Chairperson - WIAL, in consultation with the City Council, will appoint an independent chair to convene and facilitate all meetings of the ANMC.

2. Notice of Meeting - WIAL will arrange for a notice of meeting, together with any relevant information, to be sent to all ANMC representatives at least 3 working days prior to each meeting. The notice of meeting will set out the time and place of the meeting and the nature of the business to be discussed. Representatives may advise WIAL of items to be included in the notice of meeting. For each meeting, WIAL will report on:

- Noise Enquiries;
- Noise Monitor Reports (L_{dn} compliance, aircraft operations analysis and NMT calibration analysis);
- Update on Airport Noise Treatment Progress (Quieter Homes); and
- Anything else that WIAL or WCC considers relevant.

3. Method of Holding Meeting - A meeting will be held by a number of representatives, who constitute a Quorum, being assembled together at the place, date and time appointed for a meeting.

4. Quorum - A quorum exists if there are at least four members present, including one of the community representatives, the Council representative, a representative from BARNZ and at least one WIAL representative. No business may be transacted at a meeting of the representatives if a Quorum is not present.

5. Members may act by Representative - A member of the ANMC may appoint a substitute to attend one or more meetings of the ANMC provided this is communicated to the Chairperson in advance of the meeting.

6. Minutes - WIAL will ensure that accurate minutes of all ANMC meetings are produced and circulated to all representatives within 10 working days of each meeting occurring

ANMC Functioning

The ANMC shall meet up to 4 times per annum. The meeting schedule and need for additional meetings per year will be decided at the discretion of the ANMC. WIAL will provide a venue and secretarial and support services to the ANMC at its own expense. WIAL will provide any necessary data and technical information on aircraft movements and any update of the noise complaint register as set out in Section 6 of this ANMP to all ANMC representatives in advance of each meeting.

ANMC Attendance

The community representatives are required to attend the scheduled ANMC meetings. Reasonable costs (including a stipend) associated with members of the community participating on the ANMC are paid to the community representatives by WIAL.

After three consecutive absences, a community representative is considered to have resigned from the ANMC, unless the ANMC considers extenuating circumstances apply to their absences.

Meeting Preparation

Before a meeting, the WIAL Planning Manager will ask for any requested agenda items and within the week preceding the meeting will send out the meeting agenda, and noise papers.

The Noise Papers provided prior to the meeting include:

1. The proposed meeting agenda
2. The Minutes of the last meeting (to be approved prior to going on WIALs website)

And for the previous three months:

3. Information regarding noise complaints/enquiries
4. Flights within curfew
5. Compliance with Aircraft Operation noise rules (65 dB 90 day rolling average)
6. Monthly reports from noise monitoring provider (Envirosuite) – this outlines the daily L_{dn} for each month, and the aircraft operations, and system quality checks.
7. An update of the Quieter Homes Programme

Method of Conducting Business

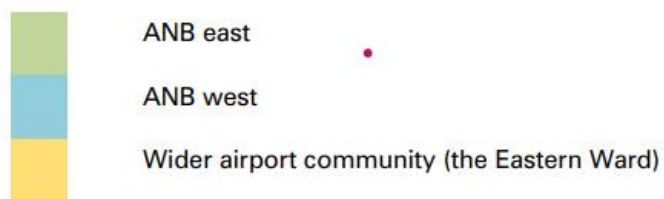
The Committee has an objective to reach consensus on issues, but dissenting views will be recorded. Where issues fall within the jurisdiction of a particular organisation with the responsibility to make the final decision, it shall do so. For other matters where no particular organisation has the mandate to make the final decision the Chairperson shall determine whether consensus has been reached, and any dissenting views shall be recorded. The Committees core business is air noise management matters outside the core business are outside the pervue of the Committee.

ANMC Dispute Resolution Procedure

WIAL is committed to a process whereby differences between the parties represented on the ANMC are resolved within the Committee through the provision of information, analysis, consultation and the development of a consensus.

ANMC Areas

Figure 3 ANMC Residents Representation Areas.



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