

# Driver Terms & Conditions and Airport Operating Rules / Demerit Schedule



Terms and Conditions	
<b>Fees</b>	The Owner/Operator must pay the per-visit fees for pick-up and drop-off of passengers. WIAL will advise the per-visit fees and the method for collecting these.
<b>ATO</b>	The Owner/Operator and any nominated Driver must be, and remain a member of an ATO authorized by WIAL to operate at Wellington Airport.
<b>Vehicle Standards</b>	Vehicles must be no more than 10 years old (unless specifically agreed otherwise by WIAL) and in a safe and sound mechanical and physical condition. The exterior must not have obvious damage and the paintwork shall be in good condition without obvious scratches or blemishes. The vehicle must be clean, inside and out.
<b>Drivers</b>	Drivers must be courteous and well presented.
<b>Accurate Information</b>	The information provided by the Owner/Operator shall be complete and accurate. The Owner/Operator must update WIAL in a timely manner if any of the information provided changes.
<b>Demerit Schedule</b>	The Owner/Operator and Drivers acknowledge the Airport Operating Rules and Demerit Schedule (attached) and the consequences of earning demerit points that might apply. WIAL may update the Airport Operating Rules and Demerit Schedule and advise ATO's from time to time.
<b>Cancel/Change</b>	WIAL may update and change the terms and conditions of access by giving appropriate notice.
<b>Definitions</b>	WIAL: Wellington International Airport Limited ATO: Approved Taxi Organisation SPSV: Small Passenger Service Vehicle

## Major Offences

**The following offences are subject to a penalty of up to 300 DEMERIT POINTS and could result a suspension from operating at the Airport for a minimum of 4 weeks, or the cancellation of current operation licence.**

1. Failure to conduct yourself in an orderly and civil manner at the Airport (e.g., using foul or offensive language, being under the influence of drugs or alcohol, smoking or vaping on the Rank / in your vehicle or in any area other than the authorised smoking area, depositing litter, cigarette butts or chewing gum except in the appropriate bin provided, causing or being party to any breach of the peace) or any behaviour by You at the Airport which becomes a Police matter. This includes aggressive or uncivil conduct toward (or not following instructions of) a WIAL authorised traffic marshal or any of WIAL's staff
2. Driving at the Airport in a reckless or careless manner or at a speed, or in a manner which, having regard to all the circumstances is dangerous to the public or any person (e.g., exceeding the speed limit or ignoring traffic signs or traffic rules/laws at the Airport etc.).
3. Picking up or dropping off a passenger other than from the appropriate rank/area. Obstructing passengers, raising your voice or gesturing (waiving arms) in any manner while parked in on-demand or pre-booked ranks. Touting for business at the Airport or allowing anyone to do so on your behalf.
4. Wilfully or negligently causing damage to Airport property.
5. Conducting any business or other commercial activity at the Airport, which is not expressly permitted by the licence, or which WIAL believes is not consistent with the rights granted to You under the licence.
6. Operating an SPSV at the Airport while already serving a suspension for a previous SPSV offence.
7. Failure to accept a passenger at the Airport without lawful reason. Ride-sharing from the Airport ranks. Ride-sharing is not permitted.
8. Failure to pay the Per Visit Fee as detailed by WIAL, when picking up or dropping off passengers at the Airport, without our consent. Pulling a ticket on entry rather than using the nominated access method.

Note – **DEMERIT POINTS** are cumulative and suspension from operating at the Airport will be issued (even if a suspension has already been served) if **DEMERIT POINTS** accumulate to 100 **DEMERIT POINTS**.

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9. Failure to follow WIAL instructions for access to and from the Airport precinct (e.g., pulling a ticket on entry rather than using an access card or licence plate for entry/exit).
10. Failure to park in the designated pre-booked area(s) when waiting to meet pre-booked passengers. Parking your vehicle on a space allocated to another company for its exclusive use.

## Minor Offences

**The following offences are subject to a penalty of up to 100 DEMERIT POINTS and could result in a suspension from operating at the Airport for a minimum of fourteen (14) days.**

11. Using the authorised SPSV ranks for non-work-related purposes (e.g., for picking up family members or friends while off duty).
12. Failure to operate the on-demand rolling rank within the agreed manner (based on ATO space allocations).
13. Driving at the Airport in a careless manner. Irresponsible driving (e.g., not obeying traffic laws/rules at the Airport etc.).
14. Failure to notify us of any changes to the drivers of your vehicle(s) operating at the Airport.
15. Sleeping or lounging in your vehicle whilst operating at the Airport. Loitering in airlocks or in other areas away from your vehicle. Failure to remain within 1 metre of your vehicle when in the rank (under the parking building, unless absent for some reasonable cause). Exercising in the terminal.
16. Failure to display your personal & operator identification within your vehicle whilst operating at the Airport.
17. Obstructing other vehicles in the holding areas or ranks. Parking on pedestrian areas or on kerbs or footpaths, moving traffic barriers or cones without authorisation from WIAL staff. Obstructing access to a pedestrian crossing with your vehicle when operating at the Airport.
18. Failure to use a board, no smaller than for example, a mini iPad (200mm x 135mm), carrying the passengers name when operating a pre-booked service at the Airport, unless specifically approved by WIAL.
19. Failure to dress to the required standard or wearing prohibited items of clothing while operating a SPSV at the Airport. Failure to wear protective PPE when requested by WIAL or required by law.
20. Failure to display the appropriate decal issued by WIAL.
21. Occupying a pre-booked space in excess of the time authorised by of WIAL (currently 20 minutes subject to change at any time).

## Immediate Suspension

**The following offences will result in the IMMEDIATE SUSPENSION from operating at the Airport until rectified:**

22. Failure to display a current certificate of fitness, current licence label or licence plates on your vehicle.
23. Your vehicle is damaged, has unfinished paint work, has excessive or visible emissions or leaks oil or other fluids or appears to be in an unsafe condition. Failure to maintain your vehicle to the standard set by WIAL.
24. Failure to insure your vehicle(s) with a reputable insurer for (at least) third party cover.

Note – **DEMERIT POINTS** are cumulative and suspension from operating at the Airport will be issued (even if a suspension has already been served) if **DEMERIT POINTS** accumulate to 100 **DEMERIT POINTS**.